

शैक्षिक अनुभाग / ACADEMIC SECTION
NATIONAL INSTITUTE OF TECHNOLOGY: SILCHAR

Acad-52/13/19846-75

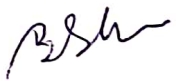
19.12.2023

Instruction Manual for Registration Jan.-July 2024

This is for information of all UG (2nd, 4th, 6th & 8th semester) & PG (2nd and 4th semester) student that Registration for Jan.-July 2024 session shall be held from **3rd - 5th January 2024.**

All concerned students are requested to follow the instructions given below:

1. Students require to duly fill the registration form first, then get hostel and library clearances from the concerned sections.
2. Non-Hostellers need to attach non-hosteller certificate along with the registration form.
3. After getting the required clearances, students are to report to their respective faculty advisors and get the registration forms signed by them. List of Faculty Advisors will be put up in the notice board of the New Gallery.
4. Those having bank loan are to submit DD to the **Accounts Staff** available in the **Gallery 301** to get the fee receipt which is needed for submission along with the Registration Form.
5. Thereafter, complete & signed Registration Forms along with academic fee receipts and other relevant documents, are to be submitted by the students to the Academic Staff in **Gallery No. 306 (UG 4th & 6th)**, **Gallery No.- 305 (UG 2nd & 8th)** and **Gallery No. 303 (PG)** within mentioned dates.


Dean (Acad)

Copy:-

1. Dean (SW) with a request to circulate the above notice to all Wardens for information and necessary action.
2. All HODs with a request to circulate among all the respective faculty advisors.
3. Librarian.
4. DR (Accounts), for information and necessary action.
5. All Hostel Notice Boards.
6. Associate Dean Exam.

OFFICE COPY


19/12/23

शैक्षिक अनुभाग / ACADEMIC SECTION
NATIONAL INSTITUTE OF TECHNOLOGY, SILCHAR

Acad-52/13

19.12.2023

सूचना / NOTICE

Even Semester 2024 Registration

This is for information of UG/ PG students that the following procedure be followed during the even semester registration of B.Tech. 2nd, 4th, 6th and 8th semester and PG (M.Tech. MSc. & MBA) 2nd & 4th semester, to be held from **3rd - 5th January 2024**

- Registration Forms of B.Tech. 2nd, 4th, 6th and 8th semester and PG (M.Tech. MSc. & MBA) 2nd & 4th semester is annexed herewith.
- Students are to register themselves physically and submit the filled in form to the respective Faculty Advisors in their departmental chambers.
- Students who shall not be present on these days shall be fined Rs. **500.00** (Five hundred) per day upto **12/01/2024**, as mentioned in the Academic Calendar.
- B. Tech. 4th, 6th and 8th semester students will be allowed to register for maximum 30 credits as per regulation. However, under special circumstances, the students can register for one more course, including lab course, exceeding the maximum credit limit with the approval from the Dean (Academic).
- For M.Tech. program, a full-time student can register for a maximum of 18 credits and part-time student can register for a maximum of 12 credits. For M.Sc. program, a student can register for a maximum of 24 credits and for MBA program, a student can register for a maximum of 26 credits.
- The fee for each backlog subject is Rs.400.00.
- Students who want to avail Tuition Fee waiver have to produce the appropriate documents, i.e. category certificate applicable for SC/ST/PwD candidates. Students whose annual family income is below 1 lakh or between 1-5 lakhs has to produce **Annual Family Income Certificate** issued by competent authority for the financial year 2022-23, and issued on or after 01.04.2023. However, if a student fails to produce the document, he/she has to pay the full tuition fee and claim for refund (as admissible) after submission of the valid family income certificate issued on or after 01.04.2023.
- Students are to make payment of fees online on or before the said dates through SBI online portal i.e. www.onlinesbi.com. Semester-wise Institutional Fees (Part I of the fee structure) are shown below:



	Status	Description	PG 2 nd sem.	PG 4 th sem.	B.Tech 2 nd / 4 th / 6 th Sem	B.Tech 8 th Sem
B.Tech.	Hosteller	SC, ST & PWD	--	--	10,100/-	11,600/-
		Family income below 1 lakhs	--	--	10,100/-	11,600/-
		Family income between 1lac-5 lakhs	--	--	30933/-	32,433/-
		Family income above 5 lakhs	--	--	72600/-	74,100/-
	Non-Hosteller	SC, ST & PWD	--	--	5970/-	7470/-
		Family income below 1 lakhs	--	--	5970/-	7470/-
		Family income between 1lac-5 lakhs	--	--	26803/-	28,303/-
		Family income above 5 lakhs	--	--	68470/-	69,970/-
M.Tech.	Hosteller	----	45,100	46,600	----	----
	Non-Hosteller	----	40,970	42,470	----	----
M.Sc.	Hosteller	----	18,100	19,600	----	----
	Non-Hosteller	----	13,970	15,470	----	----
MBA	Hosteller	----	50,100	51,600	----	----
	Non-Hosteller	----	45,970	47,470	----	----

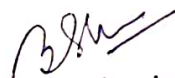
***** Steps for online payment**

- www.onlinesbi.com
- State Bank collect. (SB Collect)
- Accept and proceed.
- State of Institute>Assam.
- Type of Institute>Educational Institute>Go.
- Educational Institutions Name>Select Online fee collection account NIT Silchar for admission fees payment>select Payment Category and fill the required field and submit.

Note: 1. For SC/ST/PWD M.Tech students Tuition Fee Rs. 35,000.00 is waived.

Copy for information/ necessary action to:

- Dean (SW)
- All HODs
- The Librarian (i/c)
- All Wardens
- DR, Accounts
- Branch Manager, SBI, NIT Branch, Silchar


Dean (Academic)

PAYMENT DETAILS

18. Tuition fee waived for (please tick the appropriate one and submit necessary documents(s) for the claim)

- Income less than 1 lakh per annum
- Income more than 1 lakh but less than 5 lakhs per annum
- SC/ST/PwD

19. Registration fee paid

Rs.	Receipt No.	Date:
-----	-------------	-------

20. Fee for F/W graded subjects

Rs.

21. Fine

Rs.

22. Any other fee

Rs.

23. Total fee paid

Rs.

CLEARANCE

24. From Hostel

--

25. From Library

--

26. Other, if any

--

PRESENT ADDRESS

Home

Father's/ Guardian's Name: _____

Correspondence Address: _____

PIN: _____ State: _____

Mobile No. _____

Email: _____

Hostel

Hostel No. _____ Room No.: _____

Mobile No.: _____

Email: _____

Note: Provide all the mobile contact numbers of yours. In case you have no mobile number, then provide mobile number of roommate/class representative.

All particulars stated above in this Registration Form are true. If any information given by me is found to be false at any stage, I shall be liable to any action that the NIT Silchar authority may deem fit and proper.

Date: _____

Full Signature of the student

Note: Students may retain a xerox copy before final submission to Academic Section.

FOR OFFICE USE ONLY

Received, verified and found in order. Registered and listed in the appropriate Roll sheet.
Dealing Asstt.

Remarks, if any, by A.R. (Acad)

Part - 1
(Part Part-2, See reverse)

M. Tech / M.Sc & MBA
P.G. COURSE REGISTRATION FORM
NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR

1. Name in block letter :

2. Category : 3. Gender : 4. Registration No. : 5. Programme :

6. To register for Sem 7. Session : 8. Institution :

9. If Grade subjects of earlier semesters, not cleared so far, if any :

Sl. No.	Sem	Subject Name	Subject Code	Credit Point	Core / Elective
i					
ii					
iii					
iv					

10. Regular Subjects of current semester to register as per syllabus :

Sl. No.	Subject Names	Subject Code	Credit Point	Semester	Core / Elective
i					
ii					
iii					
iv					
v					
vi					
vii					
viii					

11. Extra load to be taken for back-log subjects (of col. 9 above) with proper permission, if any

Sl. No.	Subject Names	Subject Code	Credit Point	Semester	Core / Elective
i					
ii					

12. Total credit (10+11) 13. Full signature of the student Date

FOR FACULTY ADVISOR ONLY

Course Regn. permitted for Credits Sig. of Head of Deptt. Date

Please turn over

PAYMENT DETAILS

18. Tuition fee waived for (please tick the appropriate one and submit necessary documents(s) for the claim)

- Income less than 1 lakh per annum
- Income more than 1 lakh but less than 5 lakhs per annum
- SC/ST/PwD

19. Registration fee paid

Rs.	Receipt No.	Date
-----	-------------	------

20. Fee for P/W graded subjects

Rs.

21. Fine

Rs.

22. Any other fee

Rs.

23. Total fee paid

Rs.

CLEARANCE

24. From Hostel

--

25. From Library

--

26. Other, if any

--

PRESENT ADDRESS

Home

Father's/ Guardian's Name: _____

Correspondence Address: _____

PIN: _____ State: _____

Mobile No. _____

Email: _____

Hostel

Hostel No. _____ Room No.: _____

Mobile No.: _____

Email: _____

Note: Provide all the mobile contact numbers of yours. In case you have no mobile number, then provide mobile number of roommate/class representative.

All particulars stated above in this Registration Form are true. If any information given by me is found to be false at any stage, I shall be liable to any action that the NIT Silchar authority may deem fit and proper.

Date: _____

Full Signature of the student

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Dealing Asstt.	